

AQUINAS COLLEGE

Edakochi, Kochi 682010

Reaccredited by NAAC at 'B+' Grade

☎ (0484) 2977781, 9497577181

(Affiliated to Mahatma Gandhi University, Kottayam)

MINUTES OF THE IQAC MEETING

Platform: Google meet

Date: 27-04 -2020

Time: 3:00 PM

Agenda:

1. Staff Council Meeting

- The committee discussed the need for a staff council meeting.

2. Presentation Preparation:

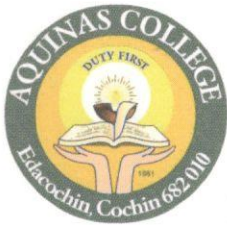
- It was decided that all teachers should prepare two PowerPoint presentations (PPTs) with a maximum duration of 10 minutes each.
- These presentations would cover topics from the 2nd semester

3. Video Sessions on Online Tools:

- It was decided to conduct a training session on online tools for teachers
- Mr. Raju George Michael from the department of Computer Science was directed to conduct an online sessions on online tools such as Google Classroom, OBS (Open Broadcaster Software), and PPT with audio.
- These sessions would assist faculty in adapting to online teaching methods.

4. Encouraging Academic Paper Writing:

- The committee emphasized the importance of academic papers for publication.



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- All members were instructed to encourage faculty to write and submit research papers.

2. Multidisciplinary/Interdisciplinary Webinar Series:

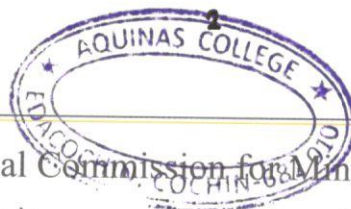
- The committee decided to launch a Multidisciplinary/Interdisciplinary Webinar series starting from May 15, 2020.
- The series will have a common title, but the subject areas discussed will vary.
- The inaugural session will be organized by the IQAC itself.

Attendees:

- Ms. Bridgit Jeeji C.J (Principal) *Bjji*
- Dr. Joseph Justin Rebello (Vice Principal) *JJR*
- Dr. Tharanath R. (IQAC Coordinator) *Tharanath*
- Mr. Raju George Michael *Raju*
- Ms. Alicen Roshiny Jacob *Alicen*
- Mr. Sivaraj K.S. *Sivaraj*
- Dr. Antony V.S. (Management Representative) *Antony*
- Mr. Don Bosco (Administrative Representative) *Don Bosco*
- Mr. Thomas K.J (Local Body) *Thomas*
- Ms. Anju Nelson (Student Representative) *Anju*

Bjji
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IQAC
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Recognized by National Commission for Minority Educational Institutions

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